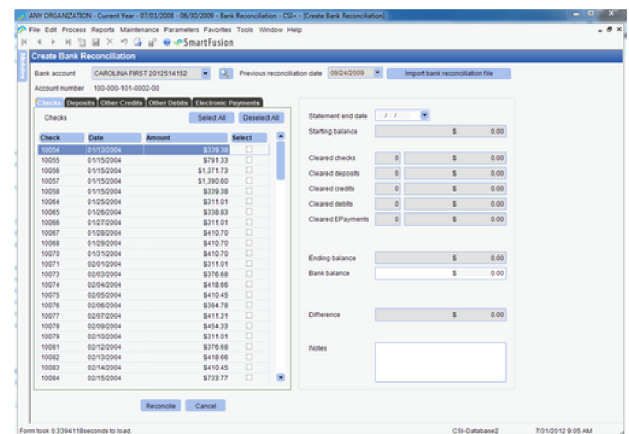


Bank Reconciliation

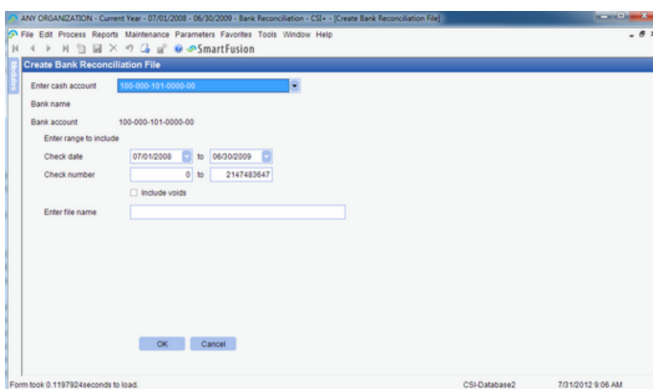
The Bank Reconciliation module is a valuable addition to the Accounts Payable and Payroll applications. If Bank Reconciliation is installed, an outstanding check file is created when checks are written from either Accounts Payable or Payroll. The ledger cash account assigned to each bank account allows multiple bank accounts to be maintained.

Facilitate the Process

- If your bank offers Bank Reconciliation services, a file of checks written during the month can be sent to the bank.
- Checks paid by the bank are entered in the Bank Reconciliation module and matched with the outstanding check file. Checks not matched (cleared) make up the outstanding check report.
- Checks paid by the bank can be entered manually by individual check, by batch or via a file provided by the bank.
- Clear other credits and debits entered via Journal Entry or Cash Receipts.
- Clear electronic payments entered via a Journal Entry, such as payroll direct deposits.
- Supports multiple cash accounts. As checks are written in Payroll or Accounts Payable, a check record is written in the outstanding check file.
- Positive Pay feature adds another layer of security by electronically updating the bank's records with checks generated from your system.
- A bank statement date is entered when checks are cleared and a list of cleared checks can be printed by this date.
- Full bank reconciliation capability.
- Allows full reconciliation for deposits and checks, as well as interest earned for true bank reconciliation when comparing bank statement to Harris recorded account activity.



FULL BANK RECONCILIATION



POSITIVE PAY

REPORTING

- Outstanding Check Report
- Cleared Check Report
- Deposit Report
- Credits Report
- Debits Report
- ePayments Report
- Special Activity Report
- Full Bank Reconciliation Report

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