




# Software Services Overview

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# SmartFusion<sup>®</sup>

## System Overview



### Financial Management

SmartFusion provides an advanced solution for managing your financial data and fund accounting needs.

- Fund Ledger
- Accounts Payable
- Purchasing
- Budget Preparation
- Fixed Assets
- Bank Reconciliation
- Ad Hoc Reporting



### Payroll & HR

Payroll and Human Resources suite helps you manage all phases of the employee life cycle.

- Payroll
- Personnel
- Insurance & Benefits
- ACA Compliance & Reporting
- Employee Self Service (ESS)
- Time Keeping



### Billing & Revenue

Billing & Revenue suite provides ways to bill and collect payments or your utilities, taxes, and other fee-based services.

- Utility Billing
- Accounts Receivable
- Tax Collection
- Cash Collection



### Community Development

The Community Development suite automates common processes and allows your employees, customers, and citizens to easily apply for and manage services online.

- Land Management
- Licensing
- Permitting
- Asset Management



### Document Management

Document Management streamlines how our organization captures, organizes, and manages electronic documents and media.

- Digital Document Management
- Automated Workflows



### Operational Excellence

We offer powerful tools and services to help maximize SmartFusion's capabilities and optimize your productivity.

- Hosting & Cloud Services
- Data Backup & Recovery
- Print & Mail Services
- Integrated Virtual Payments
- Online Payments

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## ADD-ONS

Address a variety of operational challenges with specialized modules designed to make your departments more efficient.

### Budget Preparation

Make the budget process more efficient using our Budget Preparation module. The Budget Preparation system is designed to assist the budget process outside of the Fund Ledger and Payroll/Personnel modules. Track requested, recommended and approved amounts for each revenue and expenditure account. Display comparative prior year budget history for each account. Allows restricted access for department staff to enter requested budget amounts and justification notes.

### Fixed Assets

The Fixed Assets module tracks capital equipment and calculates depreciation. Multiple invoices supporting the purchase of a single asset can be recorded within the asset record to provide details of the asset's total cost. Track asset transfers between locations or between departments. Depreciable life can be assigned in the asset group parameter file and automatically applied to each asset that is subsequently assigned to the group. Record service agreement and warranty expiration dates for each asset. GASB34 compliant.

### Insurance and Benefits

Track an unlimited number of benefits for each employee. Assign benefit codes to payroll deduction codes. Allows for automatic updates to the Payroll module for changes made in the benefits system. More efficiently handle benefit changes during open enrollment periods. Enter benefit changes effective for a future date at any time and then globally update to the Payroll module on the effective date.

**NEW:** Meets the federal requirements for ACA reporting including printing of 1094 and 1095 forms and creating files for electronic submission.


### Inventory/Warehouse Requisitions

The Inventory module helps you track inventory item quantities and prices, interfacing with the Purchasing and Accounts Payable modules to keep information up-to-date when purchase orders and invoices are processed. Track items by category, division and location. Store an average price and selling price for each entered item. Track and report minimum (order) quantity, maximum (overstock) quantity and re-order quantity. Warehouse Requisitions allows inventory items to be requisitioned from a warehouse and expensed to appropriate accounts.

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## ADD-ONS



### Project Reporting

The Project Reporting module allows users to create projects and track the funding, expenditures and encumbrances for each project. Project Job codes can be created to track individual jobs like paving, painting, landscaping, etc. Project Jobs can be entered at multiple entry points including Accounts Payable, Payroll, Purchasing, General Ledger and Cash Receipts.



### Position Control

Position Control provides a means to manage your employee head count. Color-coded icons offer an easy way to see staffing needs and tell at a glance if budgeted positions will be vacant or are already vacant. Track position history and employees holding position. Assign multiple positions to an employee (multiple employees can be assigned to a position), each with a unique rate of pay. Fill open positions

## Online Applications



### MyGovHub Municipal Portal

Citizens can view their utility or tax bill details, payment/usage history as well as pay via card or eCheck. Opt out of paper bills with eBill notifications. Provide fiscal transparency to your citizens with our MyGovHub Transparency Widget.



### Employee Self Service

Manage HR and Payroll related tasks all in one place 24/7. Increase productivity and reduce paperwork with automated request workflows. Provide faster, more efficient service to employees by providing an easy way to view pay check information, leave balances, deductions and withholdings as well as request leave or other payroll changes.



### Gemini Warm Site

A business continuity and server failover solution which is housed in our secure data center. It is equipped with all the necessary hardware and communications tools needed to run your SmartFusion software temporarily in the event of a disaster or choose to remain hosted and never purchase a server again! When software downtime simply isn't an option.

To learn more about any of these applications, visit  
[www.harrislocalgov.com/software/smartfusion](http://www.harrislocalgov.com/software/smartfusion) to sign up for one of our  
free webinars.

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**HARRIS**  
LOCAL GOVERNMENT



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**Thank you for exploring our comprehensive range of SmartFusion solutions. Should you have any further inquiries or require additional information, please do not hesitate to reach out to us. We look forward to the opportunity to assist you in achieving your business goals with our cutting-edge solutions.**

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